

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY
OF LUFKIN, TEXAS HELD ON THE 20TH DAY OF DECEMBER, 2016.**

On the 20th day of December, 2016 the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Mark Hicks
Guessippina Bonner
Robert Shankle
Lynn Torres
Rocky Thigpen
Sarah Murray
Keith Wright
Steve Floyd
Bruce Green
Kara Atwood
Gerald Williamson
David Thomas
Ted Lovett
Belinda Southern
Dorothy Wilson
Steve Poskey
Barbara Thompson
Jason Arnold
Dale Allred
Chuck Walker
Kent Havard

Mayor Pro Tem
Councilmember, Ward No. 1
Councilmember, Ward No. 2
Councilmember, Ward No. 3
Councilmember, Ward No. 5
Councilmember, Ward No. 6
City Manager
Assistant City Manager
City Attorney
City Secretary
Police Chief
Assistant Police Chief
Fire Chief
Finance Director
Planning & Zoning Director
Street Department Director
Main Street Director
Water & Sewer Director
Inspection Services Director
Public Works Director
Solid Waste Director

being present and;

Bob F. Brown

Mayor

being absent when the following business was transacted.

1. The meeting was opened with prayer by Brother Steve Killam of St. Pauls's United Methodist Church.
2. Mayor Bob F. Brown welcomed Emily Hobbs of Leadership Lufkin and the visitors present.

**3. MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD
DECEMBER 6, 2016 - APPROVED**

Councilmember Lynn Torres moved to approve the minutes of the meeting as presented. Councilmember Guessippina Bonner seconded the motion and a unanimous vote to approve was recorded.

Police Officer JB Smith presented an appreciation plaque to Councilmember Rocky Thigpen honoring his years of faithful service to the Crime Stoppers Board.

**4. PRESENTATION OF THE ANNUAL KURTH MEMORIAL LIBRARY BOARD
REPORT.**

Dr. Thomas Willis presented the annual Kurth Memorial Library Board report. Dr. Willis offered to answer questions. There were none.

OLD BUSINESS

5. PUBLIC HEARING AND SECOND READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS, BY CHANGING THE ZONING TO "MANUFACTURED HOMES PARK" ON PROPERTY ADDRESSED AS 2900 LOTUS LANE - APPROVED

City Manager Wright stated that Raymond Havard, owner, applied for a zone change to a "Manufactured Homes Park" zoning district to have a mobile home park at 2900 Lotus Lane. City Manager Wright furthered that the current zoning district of "Manufactured Dwelling" did not allow the mobile home park use that Mr. Havard desired as the "Manufactured Dwelling" designation required that the lots be platted out separately with City street access for each lot; whereas the proposed zone change request did not require separate City street access per lot. City Manager Wright stated that the subject property was currently vacant, cleared land and that the property west and north of the site was occupied by Inverness Mobile Home Park. City Manager Wright furthered that the land to the east was vacant, wooded land which was the Cedar Creek Regional Detention Pond area owned by the City of Lufkin. City Manager Wright stated that property to the south had single family homes and to the south across Lotus Lane were the Lotus Lane Apartments and single family homes. City Manager Wright furthered that the proposed park would have forty (40) single wide mobile homes and nine (9) double wide mobile homes. City Manager Wright stated that the streets for the mobile home park would be privately maintained with a width of at least twenty-six (26) feet and each mobile home space would provide a minimum of 3,500 square feet per the regulations of the "Manufactured Homes Park" zoning district with one access to Lotus Lane. City Manager Wright concluded that both Staff and the Planning and Zoning Commission recommended City Council conduct a Public Hearing and consider on Second Reading an Ordinance changing the zoning designation to "Manufactured Homes Park" on the property addressed as 2900 Lotus Lane. City Manager Wright stated that Planning and Zoning Director Dorothy Wilson would display a map if there were any questions. There were none.

Mayor Pro Tem Mark Hicks opened the Public Hearing at 5:10 p.m.

Representative of Raymond Havard, Michael Parker stepped forward and offered to answer questions.

There being no one who wished to speak Mayor Pro Tem Hicks closed the Public Hearing at 5:11 p.m. and requested comment from City Council.

Councilmember Bonner moved to approve the Ordinance as presented. Councilmember Rocky Thigpen seconded the motion and a unanimous vote to approve was recorded.

NEW BUSINESS

6. GRANT IN THE AMOUNT OF \$1,650 FROM THE TEXAS A&M FOREST SERVICE TIFMAS GRANT ASSISTANCE PROGRAM TO THE LUFKIN FIRE DEPARTMENT AND APPROVAL OF A RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2016-2017 OPERATING BUDGET (BUDGET AMENDMENT NO. 7) APPROPRIATING THE FUNDING - APPROVED

City Manager Wright stated that the Lufkin Fire Department received the TIFMAS grant on previous occasions and that the Lufkin Fire Department had recently received funding through the Texas A&M Forest Service TIFMAS Grant Assistance Program in the amount of \$1,650. City Manager Wright furthered that the funding would be used to reimburse for training expenses; specifically for Swift Water Rescue Certification expenses. City Manager Wright concluded that Staff recommended City Council accept funding in the amount of \$1,650 from the Texas A&M Forest Service TIFMAS Grant Assistance Program and approve a Resolution authorizing Budget Amendment No. 7 appropriating the funding.

Councilmember Robert Shankle moved to approve the Resolution as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

7. TAX RESALE AUCTION BID FOR TRUST PROPERTY KNOWN AS 1314 NORTH WARREN, DESCRIBED AS LOT 2, BLOCK 4, OAK GROVE ADDITION, CITY OF LUFKIN, ANGELINA COUNTY, TEXAS - APPROVED

City Manager Wright stated that Tax Assessor-Collector Thelma “Midget” Sherman received an inquiry from the Tax Attorney, Linebarger Goggan Blair & Sampson, LLP requesting that a parcel of land, described as Lot 2, Block 4, Oak Grove Addition, City of Lufkin, Angelina County, Texas, or more commonly known as 1314 North Warren Street, be sold to Christopher Faulkner. City Manager Wright furthered that the property was placed in the property resale auction that was held October of 2016. City Manager Wright stated that the property did not sale as the original minimum bid was \$8,370 and the suggested opening bid at the resale auction was \$1,674. City Manager Wright furthered that a bid was received from Mr. Faulkner to purchase the property for four hundred dollars (\$400.00). City Manager Wright stated that since the court costs exceeded the bid amount, the taxing entities would receive no funding from the sale. City Manager Wright concluded that Staff recommended that City Council authorize the sale of the property known as 1314 North Warren to Christopher Faulkner in the amount of four hundred dollars (\$400.00).

Councilmember Shankle moved to approve the bid as presented. Councilmember Torres seconded the motion and a unanimous vote to approve was recorded.

8. CITY OF LUFKIN MAIN STREET ADVISORY BOARD OPERATING PROCEDURES - APPROVED

City Manager Wright stated that the Main Street Advisory Board Operating Procedures as attached in the Council Packet were under discussion for procedure changes. City Manager Wright furthered that the change to the procedures would add an additional board member which would serve as an alternate and vote in the absence of a voting member. City Manager Wright stated that the board would be comprised of seven (7) voting members. City Manager Wright furthered that additionally, the ex-officio board members would be altered to replace the Assistant City Manager with the Director of the Lufkin Convention and Visitors Bureau. City Manager Wright concluded that Staff recommended City Council approve the revised City of Lufkin Main Street Advisory Board Operating Procedures as presented.

Councilmember Bonner requested a detailed lay out of operating board procedures for all City Boards similar to the operating procedure of the Main Street Advisory Board. City Attorney Bruce Green stated that the Main Street Advisory Board was originally an independent board that later transitioned to advisory board status. City Attorney Green furthered that other City of Lufkin boards did not include by-laws and as such would not include separate full operating board procedures. Further discussion ensued.

City Manager Wright summarized various boards and the relevant qualifications for each board. City Manager Wright stated that a summary was provided for each board. Councilmember Bonner stated that she had received the summary provided.

Councilmember Torres moved to approve the Main Street Advisory Board Operating Procedures as presented. Councilmember Murray seconded the motion and a unanimous vote to approve was recorded.

9. CITY MANAGER REPORT

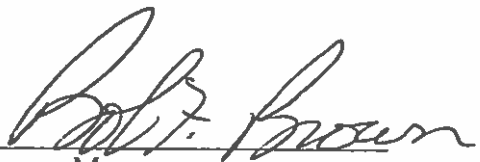
City Manager Wright reviewed the Financial Status Report, CIP Status Report and the Project Status Report. City Manager Wright offered to answer questions. There were none.

10. ITEMS OF COMMUNITY INTEREST FROM MAYOR, CITY COUNCIL MEMBERS AND STAFF

City Manager Wright highlighted upcoming events and meetings on the calendar.

11. There being no more business to address the meeting was adjourned at 5:23 p.m.





Bob F. Brown, Mayor

ATTEST:



Kara Atwood, City Secretary